

**The Minutes of the Meeting of Stockbury Parish Council**  
**held by Zoom on the 16<sup>th</sup> June 2021 at 7:20 PM.**

***Councillor's present: Cathcart  
Southern  
Summer  
Tomsett  
Woods***

***Also, present: Parish Clerk, Mrs S Babington, MBC Councillor Garten, and members of public.***

***The meeting was chaired by Parish Cllr Woods.***

**1. Elected Councillor to sign their Declaration of Acceptance of Office.**

All elected councillors signed their Declaration of Acceptance of Office.

**2. Election of Chairman.**

It was proposed by Cllr Southern to elect Cllr Woods as Chairman, this was seconded by Cllr Cathcart and agreed by all present.

Cllr Woods accepted the position and took the Chair.

**3. Chairman to sign Declaration of Acceptance of Office.**

The Chairman signed his Declaration of Acceptance of Office.

**4. Apologies.**

Apologies were received from KCC Councillor Prendergast.

**5. To elect a Vice Chairman.**

It was proposed by Cllr Woods to elect Cllr Southern as Vice Chairman, this was seconded by Cllr Cathcart and agreed by all present.

Cllr Southern accepted this position.

**6. Parish Councillor Vacancies.**

The Chairman informed members that three candidates had submitted applications to be considered for the two vacancies.

He asked for members approval for this to be discussed as a Confidential Matter at the close of the meeting. This was agreed.

**7. Committees, Appointments and Representatives to Outside Bodies.**

It was agreed that this item would be deferred until the next meeting when the vacancies had been filled.

**8. Declaration of Interest.**

Cllr Cathcart declared an interest in the planning application for Binbury Park.

**9. Minutes of the previous Meeting.**

The Minutes of the previous meeting were circulated to all present. These were proposed by Cllr Southern as a true record, this was seconded by Cllr Cathcart and agreed by all present.

The Minutes were then signed and dated by the Chairman of the meeting.

**10. Matters Arising.**

Chickenstock Festival – Members discussed the festival and the number of people permitted into the event per day. It was noted that MBC had confirmed that they would attend the event and Marshall's would be in attendance to manage the traffic.

**11. Notice of reports from external meetings.**

No matters were reported.

**12. Consultation on the meeting agenda by members of the public.**

No matters were raised.

**13. Highways Matters.**

*a. General Highway Matters.*

It was reported that the grass verges were due to be cut on the A249 between 21<sup>st</sup> and 28<sup>th</sup> June 21.

*b. M2 Junction 5 Improvements.*

The Chairman reported that the Junction 5 Public Inquiry results should have been published, however there was no announcement at present.

This was discussed by members, and it was agreed that the Chairman would write to establish the reason for the delay.

**14. Planning Matters:**

*a. Applications for consideration.*

21/501808/FULL      Yelsted Court Barn Yelsted Lane Sittingbourne Kent  
Part retrospective for the change of use of garden land to provide 1no. shepherd's hut holiday-let accommodation, with access, landscaping, and parking.

21/503076/FULL      The Bungalow Norton Green Stockbury Sittingbourne  
Erection of single storey rear and front extensions.

*b. MBC Planning Decisions.*

21/501185/FULL  
Cherry Trees The Street Stockbury Sittingbourne Kent ME9 7UD  
Erection of single storey side/rear extension to garage (alterations to previously approved 20/503413/FULL).  
Application Permitted

21/501187/LBC  
Alternative Reference Not Available  
Cherry Trees The Street Stockbury Sittingbourne Kent ME9 7UD  
Listed Building consent for the erection of single storey side/rear extension to garage.  
Application Withdrawn

*c. Enforcement Matters.*

Foxwood – It was reported that building work currently being undertaken at the site had been reported to Planning Enforcement, however no update had been received.

MBC Cllr Garten stated that he would follow this up with MBC.

**15. Financial Matters:**

*a. Statement of Accounts & Cheques for signature.*

The financial statement was approved by members. (Cathcart/Southern).

*b. 202/2021 Accounts and Annual Return*

The 2020/2021 Accounts and Annual Return was circulated to all members along with the Variances Report prior to the meeting.

*i. To approve the Annual Governance Statement for 2020/21, Section 1 of the Annual Return for the year ending 31 March 2021. The Chair of the meeting and the Clerk to sign.*

It was proposed by Cllr Tomsett to accept and approve the annual Governance Statement for 2020/21, this was seconded by Cllr Cathcart and agreed by all present.

*ii. To approve the Statement of Internal Control in support of the Annual Governance Statement and Accounting Statements for 2020/21, Section 2 of the Annual Return for the year ending 31 March 2021 and the supporting Bank Reconciliation as of 31 March 2021, if necessary, the explanation of the significant variations from last year (2019/20) to this year (2020/21), the explanation of any difference between Box 7 and Box 8 on Section 2, and the Exemption Certificate to be submitted to the External Auditor. The Chair of the meeting to sign.*

It was proposed by Cllr Tomsett to approve the Statement of Internal Control in support of the Annual Governance Statement and Accounting Statements for 2020/21, Section 2 of the Annual Return for the year ending 31 March 2021 and the supporting Bank Reconciliation as of 31 March 2021 and the explanation of the significant variations from last year (2019/20) to this year (2020/21) and the explanation of any difference between Box 7 and Box 8 on Section 2. This was seconded by Cllr Cathcart and agreed by all present.

**16. External Reports:**

*a. Parish Councillors.*

No matters were reported.

*b. KCC Councillor.*

KCC Councillor Prendergast gave her apologies to the meeting.

*c. MBC Councillor.*

MBC Councillor Garten gave his report to the meeting.

- MBC Administration.
- Binbury Park application.

**17. Correspondence Report.**

The correspondence report was noted by members.

**18. Stockbury Bus.**

Cllr Southern stated that a volunteer was needed to undertake the administration for the bus and additional drivers were also needed.

She stated that she would place an article in the observer to try to attract volunteers.

**19. Stockbury Observer.**

Fiona Moody updated members on the progress of the Stockbury Observer.

**20. Any Other Business:**

*a. Raised by Public.*

No matters were raised.

*b. Raised by Parish Councillors.*

Cllr Southern suggested that the Parish Council consider having a sign placed outside the Village Hall. She stated that she had spoken with Ann Rich regarding this matter, and if a sign was designed it may be able to be financed from the Cultural Fund.

This was discussed and it was agreed that Cllr Southern would liaise with the Village Hall Management Committee regarding the project.

***Action: Cllr Southern to progress.***

**21. Date of next Meeting – 22<sup>nd</sup> July 2021.**

***There being no further business to discuss, the meeting was closed to the press and public at 8.30pm.***

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_